## Square One Services Inc

## The cleaning process is as follows:

- 1. All cooking equipment on wheels and quick disconnects will be removed from the cleaning area. Power will be shut down and lock outs installed at the breaker box.
- 2. All remaining cooking equipment will be covered with plastic and burn boards for protection from water and other contamination.
- 3. Plastic is dropped from ceiling and over prep and serving lines to protect surrounding surfaces. A water tight enclosure is used to direct the wastewater resultant from the process into a 50 gallon drain system for proper disposal.
- 4. All filters and drip cups will be removed and the power to the hood and exhaust fan will be shut down. Access panels will be scraped clean before degreasing and any inaccessible areas will be notated.
- 5. Chemical degreaser will be sprayed on the following components:
  - hood to exhaust ductwork
  - o fan housing
  - fan blades and fan enclosure
  - hood area plenum
  - o filter trays
  - o fusible links
  - o fire suppression nozzles including all cabling for suppression system
  - dry hood area
  - and light fixtures.
- The ductwork is hot water pressure washed from the roof down. If any duct exceeds one story, a high pressure spinner is sent down duct work to ensure removal of grease from all four walls.
- 7. Upon completion of pressure washing, plastic and burn boards will be removed from cooking surfaces.
- 8. All work surfaces will be dried thoroughly and the exterior of the hood will be polished with stainless steel polish.
- 9. All equipment will be returned to its proper place and work areas around hood are wiped down. All power will be restored to the equipment and pilot lights will be relit.
- 10. All fans will be checked to ensure proper working order, including bad belts, bearings or motor.
- 11. Facility owner or manager will review work area and approve service is completed and left in satisfactory condition.
- 12. Installation of completion sticker on kitchen hood.

Within one week of your service, we will provide you with a post cleaning report that will include pictures of your clean exhaust system